

**Minutes  
Village Board Meeting  
Tuesday, May 12<sup>th</sup>, 2020  
Following Board of Review Adjournment  
Approximately 7:05pm  
Maple Bluff Village Center – 18 Oxford Place**

Members Present: President Tim O'Brien and Trustees Patrick Grant, Kevin O'Driscoll, Jim Schuler, Carl Vieth and Kristine Jaeger.

Member Absent: Trustee Eric McLeod

Also Present: Village Engineer Brian Berquist, Administrator/Police Chief Tanner Nystrom, Public Works Director Tom Schroeder, Fire Chief Kris Loy, Police Sergeant Jay Sugden and Clerk/Treasurer Sarah Danz

The Board of Review was called to order and immediately adjourned until July 14, 2020 due to the COVID-19 public health crisis.

**Approval of Agenda:** A motion was made by Kristine Jaeger and seconded by Jim Schuler to approve the agenda as presented. Motion carried.

**Citizen comment:** None

**Discuss and take action on Resolution 2020-02 Awarding Contract for 2020 Street Improvements – North Sherman Avenue Railroad Median:** Discussion began with a historic timeline of the project. In 2019 the village was notified that the Office of the Commissioner of Railroads (OCR) was opening an investigation regarding the unauthorized lane configuration change that happened when the Two-Way Left Turn Lane (TWLTL) was implemented back in 2013. A formal request from the village was retroactively provided to the OCR and a hearing was held. As a result of the hearing, the OCR has ordered the village to install additional safety measures around the North Sherman Avenue railroad crossing. In anticipation of the project, the village included \$40,000 in the 2020 budget. The project was put out for bid and two contractors made submissions. A summary of the bids was prepared by the village engineer and presented to the board. A base bid and two alternates were presented to include filling the median with gravel (base), brushed concrete (alternate #1) or stamped concrete (alternate #2). Budget concerns were discussed. A motion was made by Carl Vieth and seconded by Patrick Grant to approve Resolution 2020-02 and award base bid with alternate #2, stamped concrete, to Raymond P Cattell in the amount of \$44,549. Motion carried 5-1.

**Committee Reports:**

- a. Building Board Committee: Met 5/12/2020
- b. Country Club Committee: Did not meet
- c. Finance and Accounts Committee: Did not meet
- d. Fire & EMS Committee: Did not meet

- e. Ordinance Committee: Did not meet
- f. Parks, Recreation and Board of Harbor Commissioners: Met 5/3/2020
  - 1. Discuss and take action on recommendation to spend up to \$2,500 for Parkitecture to develop a plan to implement phase one of Firemen's Park: The conceptual site plan for Firemen's Park was reviewed in conjunction with a letter and Scope of Services document from Parkitecture. A motion was made by Patrick Grant and seconded by Jim Schuler to approve payment up to \$2,500 to Parkitecture to develop a plan for implementation of phase one at Firemen's Park. Motion carried.
- g. Personnel Committee: Did not meet
- h. Plan Commission: Did not meet
- i. Police Committee: Did not meet
- j. Public Works Committee: Did not meet
- k. TID Committee: Did not meet
- l. Urban Forestry Committee: Did not meet
- m. Zoning Board of Appeals: Did not meet

**Reports:**

- a. Village President: No report
- b. Village Attorney: No report
- c. Deputy Administrator/Clerk/Treasurer: Sarah Danz reviewed her written report and the March 2020 financials.
- d. Public Works Director: Tom Schroeder reviewed his written report.
- e. Recreation Director: Curt Erickson reviewed his written report.
- f. Fire Chief: Kris Loy reviewed his written report.
- g. Police Sergeant: Jay Sugden reviewed his written report.
- h. Administrator/Chief of Police: Tanner Nystrom reviewed his written report.

**Claims List Approval:** A motion was made by Carl Vieth and seconded by Jim Schuler to approve the claims list as presented. Motion carried.

A motion was made by Jim Schuler and seconded by Patrick Grant to adjourn at 8:00pm. Motion carried.

Respectfully Submitted  
 Sarah Danz, Deputy Administrator/Clerk/Treasurer