



# Maple Bluff Fire Rescue Department

[www.villageofmaplebluff.com](http://www.villageofmaplebluff.com)



18 Oxford Place  
Madison, WI 53704

Phone: 608.244.3390

## Internship Program



18 Oxford Place, Madison, WI 53704  
Phone: (608) 244-3390  
[www.villageofmaplebluff.com/fire-rescue](http://www.villageofmaplebluff.com/fire-rescue)

*“Serving with pride”*



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## INTERNSHIP INFORMATION

Internships have long served as a vital steppingstone for individuals seeking an advantage in their chosen careers. Our internship program could be your opportunity to advance. Emergency Medical Service (EMS) has become integral to a firefighter's job requirements in today's fire service. The Maple Bluff Fire Rescue Department offers our interns fire and EMS experience. We allow our interns to receive EMS certification to the Wisconsin EMT-Intermediate Technician/Advanced EMT Level and the State of Wisconsin Firefighter II Certification while achieving your associate's degree in Fire Science from Madison Area Technical College.

Our intern firefighters/EMTs will also experience the camaraderie of living in a fire station and performing assigned duties as a team. To qualify to intern with our department, you must be enrolled in or on the waiting list for the Fire Protection Program at Madison Area Technical College. If selected, your internship will last for the duration of the associate's degree program (2 years). Our department offers four monthly training sessions (three fires and one EMS) to keep our staff trained in today's ever-changing standards. The Maple Bluff Fire Rescue Department provides financial assistance for additional training and classes. Our internship is a chance to receive the needed training, experience, and life skills to help you succeed in a fire/EMS service career.



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## MAPLE BLUFF FIRE RESCUE DEPARTMENT

Maple Bluff Fire Department is a combination department with 4 full-time staff, duty officers, paid-on-call personnel, and up to 8 interns. Our apparatus comprises a command SUV, two engines, and an ambulance. Our primary response area consists of the Village of Maple Bluff.

The Maple Bluff Fire Rescue Department proudly serves its 1,400 residents by providing fire suppression, fire prevention, vehicle extrication, public education, fire inspections, water/ice rescue, and emergency medical services. We also respond with neighboring departments when requested through the Mutual Aid Box Alarm System (MABAS) Division 115. Some of our mutual aid partners include the City of Madison, Deforest, Monona, Truax Field (Dane County Regional Airport), McFarland, and Waunakee Fire Departments.

## QUALIFICATIONS AND QUALITIES

The Maple Bluff Fire Rescue Department is an equal-opportunity organization.

### QUALIFICATIONS/REQUIREMENTS:

- be a United States citizen
- be at least 18 years of age before starting Madison College Associate's Degree Program
- be a high school graduate or possess a high school equivalency diploma
- Enrolled in or on the waiting list for the Fire Science Associate's Degree Program at Madison College
- possess a valid Wisconsin driver's license
- must be of good mental and physical health
- pass a physical agility/written examination
- pass a pre-employment medical/drug screening

### QUALITIES DESIRABLE IN A FIREFIGHTER/EMT:

- motivation to serve
- effective communication skills
- good physical, mental, & emotional health
- ability to exercise sound judgment
- strong sense of responsibility
- compassion in all situations
- ability to work as a team member
- honesty and integrity
- good problem-solving skills
- desire to work hard
- sense of humor





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## **APPLICATION DEADLINE**

**Internship applications must be received by February 21<sup>st</sup>, 2025. For an applicant to be considered for the position, the following must be turned in:**

- Completed Application**
- Copy of Driver's License**
- Copy of Social Security Card**
- Copy of Birth Certificate**

**Completed materials can be emailed to Assistant Chief Jeff Drager ([jdrager@villageofmaplebluff.com](mailto:jdrager@villageofmaplebluff.com)) or dropped off at our station, Maple Bluff Fire Rescue Department, 18 Oxford Place, Madison, WI 53704.**

## **INTERVIEWS**

Internship interviews will be held in March of 2025.

## **JOB OFFER**

Internship candidates who are accepted into the program will be notified before April 5<sup>th</sup>, 2025.



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## APPLICATION FOR MEMBERSHIP

(Please Print or Type) Date Application Submitted: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Middle Initial: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ E-Mail: \_\_\_\_\_

Cell Service Provider: \_\_\_\_\_

How did you here about us?

Friend: \_\_\_ Name: \_\_\_\_\_

Advertisement:

Internet: \_\_\_\_\_ Flyer: \_\_\_\_\_ Direct Mailing: \_\_\_\_\_

School (name): \_\_\_\_\_ Other (describe): \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Driver License Number: \_\_\_\_\_ State: \_\_\_\_\_

Are you at least 18 years old? Yes \_\_\_ No \_\_\_

Do you have a high school diploma or equivalent Yes \_\_\_ No \_\_\_

What High School Did You Attend? \_\_\_\_\_

Are you currently enrolled in the Associate of Fire Science Program at MATC? Yes \_\_\_ No \_\_\_

Are you prevented from lawfully becoming employed?  
in this country due to visa or immigration status? Yes \_\_\_ No \_\_\_

If yes explain? \_\_\_\_\_



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Have you been convicted of a felony? Yes \_\_\_ No \_\_\_

If yes, explain.

\_\_\_\_\_

Current Employer: \_\_\_\_\_ Dates Employed: \_\_\_\_\_ to \_\_\_\_\_

Address: \_\_\_\_\_ Phone number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

May we contact your employer? Yes \_\_\_ No \_\_\_

Previous Employer: \_\_\_\_\_ Dates Employed: \_\_\_\_\_ to \_\_\_\_\_

Address: \_\_\_\_\_ Phone number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_

May we contact your employer? Yes \_\_\_ No \_\_\_

**(Attach additional sheets if needed. You need only list your past five years of employment)**

**(Applicants may include a resume, however this is optional)**

List Any Specialized Training, Certifications, License, or Skills. (first-aid, CPR, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List Any Previous Fire/EMS Service Experience (not required):

Department Name: \_\_\_\_\_

Years Served: \_\_\_\_\_

Rank/Position: \_\_\_\_\_ Supervisors Name: \_\_\_\_\_

Phone # (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

If not selected as an intern, are you interested in volunteering with our department?

Yes \_\_\_ No \_\_\_



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## APPLICANT'S STATEMENT

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation/background checks through the Police Department, State, FBI, or any other recognized organization. I understand and agree that I may be required to take a physical examination as a condition of employment/ membership. In the event of employment/ membership, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer/ membership.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date